

VACANCY ANNOUNCEMENT

Transparency International Bangladesh (TIB) is inviting applications for appointment on contract basis for the position of Research Assistant (Short-term) under the Research & Policy Division for the "Parliament Watch" study, to be conducted under the project titled PACTA.

Title of the Position : Research Assistant (Short-term)
Contract Period : 4.5 (four and a half) months
No. of Vacancies : 2 (Two)
Work Station : Dhaka

Job Description:

- Transcribe data from video records and do entry into data entry format (Both qualitative and quantitative data)
- Assist to check and cross-check the collected data
- Assist to compile, clean and edit data
- Carry out need-based tasks as assigned by the researchers.

Job Specification:

- Must have a Master's degree with Honours in Social Science and other relevant disciplines
- Candidates with a third division or a GPA below 2 in SSC/HSC or a CGPA below 2.5 as applicable are not considered to meet the necessary requirements.
- Computer skill in MS Office, MS Excel and Bangla typing
- Should be able to work under pressure.
- Working experience in Parliament related study is preferable.

Remuneration:

Tk. 27,843 BDT (Twenty-seven thousand eight hundred forty-three taka) per month (consolidated) and other allowances.

Expected Date of Joining: 10.08.2025

Before applying for the position, please visit <https://career.ti-bangladesh.org/job/259>.

If you experience any difficulty submitting your application online, please contact us at the email address: vacancy@ti-bangladesh.org . No applications will be accepted without online submission.

Interested candidate within the age limit of 30 years who fulfils the above requirements are requested to apply through online. Only short-listed candidates will be invited for viva-voce.

