

VACANCY ANNOUNCEMENT

Transparency International Bangladesh (TIB) is inviting applications for the position Research Assistant (Short term) for its project titled “Promoting Integrity in Solid Waste Management towards Climate Justice in Bangladesh”

Title of the Position : Research Assistant (short-term)

Contract Period : 3 (three) months

No. of Vacancies : 2 (two)

Work Station : Dhaka (with field visits anywhere in Bangladesh)

Office Timing : 9 am to 5 pm (with weekly off on Friday and Saturday)

Job Description:

- Assist in arranging and conducting interviews, especially FGD and KII;
- Assist in checking and cross-checking qualitative and quantitative data;
- Transcribe and translate the interviews;
- Assist in thematic analysis and coding of qualitative data using NVivo;
- Assist in writing reports in English and translate into Bangla;
- Assist in preparing and presenting research findings;
- Study related administrative work, training arrangement, communication with stakeholders;
- Any other tasks related to the study and the project.

Job Specification:

- The candidate must have a Master's degree with honours at Bachelor's level, preferably in a relevant Social Science subject e.g. Anthropology, Sociology, Development Studies, Economics, Environmental Science etc.;
- Candidates with a third division or a GPA below 2 in SSC/HSC or a CGPA below 2.5 as applicable are not considered to meet the necessary requirements;
- Candidates having experience in social science research, which may include time spent in a thesis on relevant topics will be given preference;
- Experience in governance research in the field of solid waste management, environment, and climate change will be given preference;
- The candidate must possess computer skills in MS Office and Bangla typing skill using Bijoy Classic;
- Candidates skilled in qualitative research methodologies, including FGD and KII, and thematic analysis using NVivo will be given preference;
- Should be able to deliver time-bound tasks.

Remuneration:

- Tk. 27,843 (Thirty-seven thousand nine hundred and sixty-eight) per month (consolidated).
- Tk. 500 mobile allowance per month and all other allowances will be applicable as per HR policy of TIB.

Before applying for the position, please visit <https://career.ti-bangladesh.org/>.

Last date of Application: 31 August 2026

Interested candidate within the age limit of 30 years who fulfils the above requirements are requested to apply through online. Only short-listed candidates will be invited for viva-voce.